

**Franklin County R-II School
Board Meeting Minutes
September 25, 2023**

Location: School Library

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by board president, Nathan Parmentier.

2. **Members Present:** Nathan Parmentier, Christy Groppe, Kurt Koch, Amanda Yates, Kelly Theiss, and Jessica Toelke

Members Absent: Dale Borcharding

Administrator Present: Kathy Oetterer

Recording Secretary: Karen Hoffmann

Others Present: Erica Freitag, Megan Poe

3. **Pledge of Allegiance**

4. **Consent Agenda:** A motion was made by Christy Groppe and seconded by Jessica Toelke to approve the consent agenda with the correction of removing Amanda Yates from the vote going into and returning from closed session. Motion carried: 6-0

- a. Approve Agenda
- b. Approve Minutes
 - i. [August 29, 2023 Minutes](#)
- c. Financial Report
 - i. [Cash Receipts](#)
 - ii. [Revenue/Expense Report](#)
- d. Approve Payment of Bills
 - i. [Paid Invoices](#)
- e. [P.A.T. Program Review](#)
- f. [Extra Duty Contracts](#)
- g. M.U.S.I.C. Statement of Values
- h. [Approve ASBR](#)
- i. Safe Return to In-Seat Instruction

5. **MSBA Delegate Report:** Amanda Yates reported the Fall Regional Meeting will be held on October 2 from 6:00-8:30 pm. Jessica Toelke will be participating in a round table discussion for small schools at the MSBA meeting in November. Christy Groppe will be attending the MARE conference in October.

6. **School Safety:** Kathy Oetterer reported that emergency drills are being conducted, emergency handbooks have been distributed, reunification procedures were reviewed, the sheriff's department has been conducting walk-throughs, and that she has applied for the second round of school safety grants to make upgrades to the intercom system.
7. **Culture and Communications:** Ella Mae Konrad's American Legion essay went to the national level of competition. The on-site compliance meeting with the SPED team went well. Student Council candidates gave campaign speeches, Grandparent's Day was a huge success. Fourteen staff members are participating in the CSD TrustWellness Walking Challenge.
8. **Facilities Update:** Kathy Oetterer reported on repairs made to heating/cooling units and toilets. She also gave a review of the plant manager's conference she attended to help with facility planning. The track will be sealed in October.
9. **CSIP Plan Update:** The MARE conference will have a session on reviewing the CSIP plan with stakeholders.
10. **MSBA Policy Revisions:** A motion was made by Amanda Yates and seconded by Christy Groppe to approve the changes to the board policies as presented. Motion carried: 6-0
 - a. AC - Prohibition Against Illegal Discrimination, Harassment and Retaliation
 - b. BBB-1 - Board Member Qualifications
 - c. BBF - School Board Member Ethics
 - d. EF - Food Service Management
 - e. EF-API - Procedure updates the nondiscrimination statements
11. **Other Business:** There was no other business.
12. **Next Board Meeting:** The next board meeting will be held on Tuesday, October 24.
17. **Adjourn:** A motion was made by Christy Groppe and seconded by Amanda Yates to adjourn the meeting. Motion carried: 6-0

Nathan Parmentier
Board President

Karen Hoffmann
Board Secretary